SCHOOL DISTRICT BUSINESS LEADER

| | Previous certification requirements for School Business Administrator (SBA) | New certification requirements for School District Business Leader (SDBL) |
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| | For a Permanent certificate: | For a Professional certificate – continuously valid subject to professional development requirement in 5 year cycles: |
| Education | Candidate must: • hold a Baccalaureate degree, and • have earned at least 60 semester hours of graduate credit (24 semester hours must be in school administration/supervision) Upon program completion, the candidate must hold a Master's degree | Candidate must: hold a Master's or higher degree, complete a School District Business Leader program registered pursuant to Part 52 (including specified content requirements) or its equivalent, and have earned at least 60 semester hours of graduate credit |
| | Transcript evaluation available | No transcript evaluation available |
| Examination | No certification examination | Candidates must pass NYS Assessment for School District Business Leadership as a condition of program completion |
| Internship | Candidate must complete an approved administrative/ supervisory internship under the supervision of a practicing school administrator and a representative of a sponsoring institution of higher education (or 1 year full time experience as the chief business official of a school district) | Within a registered program, or its equivalent, the candidate must engage in leadership experiences in districts with students at various developmental levels and socioeconomic backgrounds culminating in a 15 week full time district level leadership experience supervised by a certified school district leader and program faculty (or a substantially equivalent leadership experience) |
| Experience | No experience requirement | No experience requirement |
| Professional development | No professional development requirement | Certificate holders must complete 175 hours of professional development during each 5-year professional development period |